

This Questionnaire must be completed to the best of your ability in order to be considered for employment.

Alpine Union School District  
1323 Administration Way  
Alpine, CA 91901

QUESTIONNAIRE FOR SCHOOL CLERK

NAME \_\_\_\_\_ DATE \_\_\_\_\_

1. Briefly describe your experience with children. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
2. What experience do you have working with computers? Please list which type of computer you are most comfortable working with. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Have you worked with the student information system known as GeneSIS through the San Diego County Office of Education? Please describe your experience. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
4. Have you worked with any other automated data information system? Please describe. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
5. Please tell us why you feel you are qualified for this position and why you would like the position of School Clerk with the Alpine Union School District. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
6. Do you have a CPR certificate? \_\_\_\_\_ A First Aid Certificate (required)? \_\_\_\_\_  
If you do not have CPR certificate, would you agree to obtain the certificate? \_\_\_\_\_