

ALPINE UNION SCHOOL DISTRICT
 Human Resources Department
 1323 Administration Way
 Alpine CA 91901
 619-445-0802; fax 619-445-7001
 www.alpineschools.net

**CERTIFICATED EMPLOYMENT
 APPLICATION**

____ CRED	For Office Use Only Verified by:
____ NCLB	Initials _____
____ FPC	Date _____

POSITION FOR WHICH YOU ARE APPLYING: _____

I am interested in: Full-Time Only Part-Time Only Temporary Substitute All

PERSONAL INFORMATION

Last Name	First Name	Middle Name	Maiden Name
Mailing Address		City, State, Zip	
Home Phone ()	Work Phone ()	Cell Phone ()	Other Phone: ()
E-mail Address:			Social Security Number

EDUCATIONAL AND PROFESSIONAL TRAINING

Degree/License/Certificate	Institution	Location (City/State)	Major	Minor

CALIFORNIA CREDENTIAL HELD (please attach copy of credential document(s))

Type	Supplemental Authorization(s)	Expiration Date

FOREIGN LANGUAGE SKILLS

Language	Read (Yes or No)		Write (Yes or No)		Speak (Yes or No)	
	Minimal	Fluent	Minimal	Fluent	Minimal	Fluent

GENERAL INFORMATION

- Do you have a California Driver's License? License No. _____ Yes No
- Are you a veteran? (If yes, please attach a copy (not original) of DD214 Form) Yes No
- With or without an accommodation, are you able to perform the essential functions of this position? Yes No
- Are you 18 years of age or older? Yes No
- If hired, can you provide the documents required to prove that you are authorized to work in the United States? Yes No
- Have you ever been employed by the Alpine Union School District?
 If yes, give dates and reason for leaving: _____ Yes No
- Are you related by birth or marriage to any person now employed by the Alpine Union School District?
 If yes, list name, relationship and location of each: _____ Yes No
- Have you ever been convicted of any crime?
 If yes, please explain: _____ Yes No

Education Code Section 45123 prohibits the District from hiring or retaining any person who has been convicted of certain sex offenses or certain controlled substance offenses. Convicted of a crime, as used in this question, does not refer to any conviction such as a juvenile offense for which the record has been judicially order sealed or expunged. Nor does it refer to any marijuana-related conviction which is over two years old, unless it occurred on school grounds.

EMPLOYMENT HISTORY

List all of your work experience relevant to this job starting with your most recent or present employment. Account for all periods of employment for at least the last ten years or longer if there is significant experience to report. Use an extra sheet of paper if more space is required. REFERENCE TO A RESUME WILL NOT BE ACCEPTED IN LIEU OF COMPLETING THIS FORM.

Employer's Name, Address, Phone	Employment Dates and Salary		Job Title and Duties	Reason for Leaving
	From:			
	Mo.	Yr.		
	To:			
	Mo.	Yr.		
	Final Salary			
	From:			
	Mo.	Yr.		
	To:			
	Mo.	Yr.		
	Final Salary			
	From:			
	Mo.	Yr.		
	To:			
	Mo.	Yr.		
	Final Salary			

PROFESSIONAL REFERENCES

Name	Address, City, State, Zip	Phone/Fax/E-mail	Position or Relationship

Prior to employment are you willing to swear allegiance to the United States and the State of California? Yes No

If offered employment, you will be required to submit verification of your legal right to work in the United States.

Any offer of employment will be contingent on passing medical examination requirements that will include a drug screening (Policy 4205) (Ed. Code 45122) at the expense of the District.

All employees shall provide proof of having been checked and found free of active tuberculosis before beginning employment. This exam can be given by the School Nurse. Call the School Health Office. (Policy 4205) (Ed. Code 49406)

Any offer of employment will be contingent on clearance of criminal background check. (Ed. Code 45125) (AB 1610 and AB 1612)

I certify that I have reviewed this Application for Employment and that all the information provided by me on this application, the contents of documents provided by me, and all statements for which I have made in any interview connected with this application, are true and complete. I understand that giving false or incomplete information may be reason for non-selection or non-employment, or may be cause for dismissal or suspension. I authorize agents of Alpine Union School District to investigate and verify any and all statements made on this application, including contacting any previous employers and the references provided by me. I authorize the individuals listed as references herein and the agents or employees of my former employers to answer any inquiry relevant to my application. I hereby release the foregoing individuals from any and all liability for responding to such inquiries. I understand that this application is neither a contract nor an offer of employment. I further understand that if offered employment, I must agree to the stipulations stated above.

Signature of Applicant _____

Date _____

11/072011